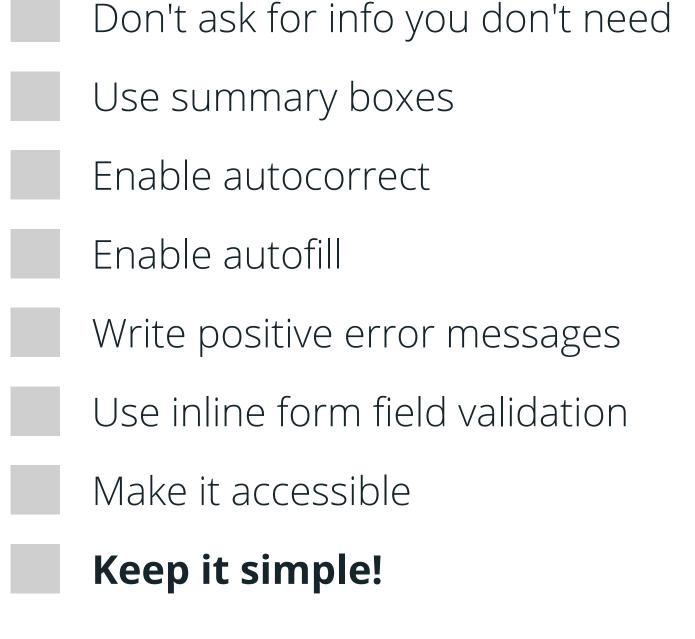
## **BEST PRACTICES** FOR LONG FORMS checklist a

- Make it mobile friendly
- Set expectations
- Track progress
  - Group fields into sections
- Arrange in order of difficulty
- Use one column
- Enable tabbing
- Label optional fields
  - Avoid placeholder text
  - Include formatting instructions



## mindgrub